



**The WinShape Camps Leadership Development Program** began in 2010 as a way for employees to serve on the WinShape Camps year-round team to explore their ministry calling and fine-tune their leadership gifts. LDP Staff work with a team who will invest in them and provide opportunities for experiential development while discovering their passion for serving in ministry.

This packet includes two postings for our current LDP positions—Apprentices and Interns. Each camp ministry is hiring a different number of positions in different offices in Georgia. Carefully read over both postings before applying.

Apprentices, who work 40 hours per week, receive full-time benefits including health insurance and a retirement plan. All Apprentices will begin in the fall and work through the following summer. They can reapply for an Apprentice position again each year with no limit to the number of years they can serve. Interns work up to 25 hours per week. They can also reapply for a position again each year with no limit to the number of years they can serve.

## WinShape Camps for Communities | Logistics Intern

These are regular part-time positions (up to 25 hours per week) with part-time benefits based in the offices outlined above.

### SCOPE OF POSITION

To assist in the development of summer camp through tangible work projects with assigned camp to explore the Intern's ministry calling. The position begins on August 19, 2019 and ends at the completion of Summer Staff commitment in August 2020.

### REQUIREMENTS

- Currently in senior year of undergraduate school or graduated with a Bachelor's degree
- Completed one summer on staff with WinShape Camps
- Skills in Microsoft as well as Google Drive

### RESPONSIBILITIES [see additional responsibilities on the following page]

- Assisting with event logistics
- Selecting summer lodging for camp teams
- Assisting in procurement processes

### TO APPLY:

1. Complete Online Application
  - Ensure you have reviewed qualifications to meet the requirements of the position
  - Inform Hiring Manager of any relatives, if any, currently employed with WinShape Foundation
2. Submit 3 References

### APPLICATION DEADLINE

March 25<sup>th</sup>, 2019

**Position:** Logistics Intern

**Scope of Position:**

To assist in the development of summer camp through tangible work projects with assigned camp to enhance the Intern's leadership gifts. The position begins on August 19<sup>th</sup>, 2019 and ends at the completion of Summer Staff commitment in August 2020

**Reports to:** Operations Specialist

**Responsibilities:**

- Providing Customer Service to both churches and families
- Assisting team with invoice management
- Selecting summer lodging for camp teams

**Requirements:**

- Skills in Word, Microsoft Outlook
- Demonstrated experience in successfully completing the following tasks:
  - Handling confidential information
  - Executing multiple projects simultaneously
- Demonstrated communication, interpersonal, organizational, and teamwork skills
- An evangelical believer actively involved in a church and living out his/her faith on a daily basis; agrees with the WinShape Camps' Statement of Faith and supports the mission statement of camp

FLSA: Part-Time, Non-Exempt

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_